

NORTH GEORGIA COLLEGE & STATE UNIVERSITY
Office of Graduate Admissions
Room 102, Price Memorial Hall
706-864-1543 (Phone) 706-867-2795 (Fax)

**Transient Permission Request Form
Graduate Students**

The graduate student has the responsibility to

- ✓ Apply to the institution you plan to attend.
- ✓ Submit a completed transient permission request form to the Office of Graduate Admissions. The Office of Graduate Admissions will submit a copy of the transient permission form along with a letter of good standing to the institution listed below.
- ✓ Request an official transcript from the transient institution for the Office of Graduate Admissions, NGCSU, upon completion of the approved transient course.

Name of Applicant _____ ID# 900 _____

Anticipated Graduation Date _____ Academic Standing _____

Number of Hours Completed in Residence _____

Request permission to enroll in the course(s) listed below for _____ term at the following institution

University or College _____

Address _____

Fax _____

Transient Institution's Course Designator & Number	Corresponding NGCSU Course Designator & Number
1. _____	1. _____
2. _____	2. _____

My advisor and I have discussed the academic liabilities that may arise from taking sequence courses at different institutions. Approval signatures required:

Student _____ Date _____

Advisor _____ Date _____

Program Coordinator _____ Date _____

Dean _____ Date _____

AVP Academic Affairs _____ Date _____

