

*Graduate Council*  
Meeting Minutes

*Wednesday, April 22, 2009*

Present: Dr. Patricia Donat, Dr. Georgia Mann, Ms. Susan Perry, Ms. Jill Brady, Dr. Richard Oates, Dr. Marina Slemmons, Ms. Shawn Tonner, Dr. Susan Brandenburg-Ayres, Dr. Denise Young, Ms. Linda Gooden, Dr. Stefanie Palma, Dr. Teresa Fletcher, Dr. John Cruthrids, Dr. Donna Gessell, Dr. Barry Friedman, Dr. Elizabeth Combier, Dr. Chris Jespersen, and Dr. Elaine Taylor

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Meeting commenced at 3:30 pm.

This is an additional meeting for the academic year to complete items not covered at the regularly-scheduled Graduate Council Meeting, March 23, 2009.

I. Approval of March 25, 2009, Minutes

- A. Correction under V. Announcements, Item B, Prorated Mandatory Student Fees, add "Effective Fall 2009." A motion to accept the minutes as amended by Dr. Mann, seconded by Dr. Fletcher. All in favor motion carried.

II. Old Business Institutional Research Data Request – Dr. Denise Young, Executive Director, Institutional Effectiveness

- Dr. Young, introduced Linda Gooden, the new Director of Institutional Research.
- Institutional Research is able to provide data for graduate programs from statistical data in Banner. Types of data helpful for programs was discussed, and some items of interest were time-to-degree graduation rate, demographics of denied admission, reasons for not enrolling after acceptance.
- Institutional Research is also able to facilitate special studies for graduate programs -- data not found in BANNER.
- Dr. Young suggested program coordinators contact the Institutional Research Office to make an appointment with either Denise or Linda to discuss any data requests, and her department is looking forward to assisting programs in their data collection.

III. New Business

A. School of Arts & Letters  
MA with a Major in History – Dr. Georgia Mann

1. Language Requirement revised (attached) has been approved by Graduate Council.
2. HIST 7000 Catalogue Description changed, "Directed research in preparation for examination or defense of Master's Thesis." Repeatable up to 8 times (27 hours). Changes will be made in the revised Summer 2009 – Spring 2010 Graduate Bulletin.
3. HIST 7300 – Clarification - letter grade will be received.

4. MA with a Major in History Military Non Thesis
5. MA with a Major in History Military Thesis
6. MA with a Major in History World Non Thesis
7. MA with a Major in History World Thesis

The above have been approved by Deans' Council.

8. MA with a Major in History Graduate Bulletin Section  
Motion by Dr. Friedman to accept, seconded by Dr. Palma. Unanimous vote to approve.

B. School of Education – Dr. Richard Oates

1. MGED 6201 was removed from the agenda and will be presented with other Middle Grades education courses at a future council meeting.
2. EDUC 6501
3. EUDC 6502
4. EDUC 6503
5. EDUC 6504
6. EDUC 6505
7. EDUC 6506
8. EDUC 6507
9. EDUC 6508
10. EDUC 6509
11. EDUC 6510
12. EDUC 6511
13. EDUC 6512
14. EDUC 6513
15. EDUC 6514
16. EDUC 6515
17. LART 65011

- Numbers 2-17 are a series of 1-3 hour online courses approved by Deans' Council to replace the EDUC special topics repeatable courses.
- These courses are for special contract groups (CaseNex, etc).
- Offered for non-degree seeking students renewing teaching certificates.
- Traditional students will register for special topics repeatable courses.
- Library resources were discussed.

Motion by Dr. Palma to accept, seconded by Dr. Mann. Dr. Friedman asked for point of order. Since these courses have Deans' Council approval, there is no need for Graduate Council's approval. Motions were withdrawn.

C. School of Science & Health Professions

1. NURS 32/50/5250 – Dr. Elaine Taylor  
Revised to make it generic instead of a country-specific course.
2. MATH 6570 – Dr. John Cruthrids
  - New Math course approved by Deans' Council.

- Addition for elective in MED program.

#### IV. New Business

##### A. Graduate Bulletin: Fees and Financial Aid – Dr. Donat (for Jill Rayner, Director of Student Financial Aid)

- Jill Rayner suggested the current information in the graduate bulletin should be expanded to match the undergraduate bulletin content.
- Grade point average, WP & NP, and earned hours sections require clarification by Jill Rayer.

#### V. Announcements – Dr. Donat

- Final edits to the revised graduate bulletin and new additions to the revised graduate bulletin will be made during the summer.
- Dr. Donat asked council's permission to post items on the N drive under Graduate Council.
- Changes will be primarily in graduate bulletin narrative with some course revisions and plans of study changes.
- Two weeks' notice via NGCSU email accounts prior to votes via email was agreed upon.

Meeting adjourned at 4:35 pm.

Respectfully submitted by Susan Perry