NORTH GEORGIA COLLEGE & STATE UNIVERSITY

Request for Non-Disclosure of Directory Information

According to the Family Educational Rights and Privacy Act (FERPA), North Georgia College & State University may release Directory Information about students without written permission. Directory information is often used for press releases relative to the Dean's List, President's List, etc., as well as publications such as graduation programs, candidate lists, etc.

NGCSU designates the following items as Directory Information.

- Student name
- Local and permanent mailing addresses and telephone numbers
- Student's email address
- Enrollment status (full time or part time; currently enrolled or not)
- Dates of attendance
- Major
- Type of degree being pursued; degrees awarded
- Honors and awards received
- Participation in officially recognized activities and sports

This student does not wish for his/her Directory Information to be released and would like to mark his/her record as 'Confidential'. Please complete this form and return it to the Registrar's Office.

Full Name_____
First Middle Last

ngcsuID# _____

Signature _____ Date _____

Office of the Registrar
221 Price Memorial Hall
Dahlonega, GA 30597
706-864-1760

Revised:
06/19/2008