



NORTH GEORGIA COLLEGE & STATE UNIVERSITY

Application for Admission

**Education Specialist Degree Program in
School Leadership Building & District Level Emphasis**

**Education Specialist Degree Program
In
School & District Level Leadership
Fall 2012 Cohort
Gainesville State College University Center**

North Georgia College & State University accepts applications for the Education Specialist Degree (EDS) Program for fall terms only. Provisional or probationary admission is not available for the [EDS Program in School & District Level Leadership](#). As an initial step, applicants must meet requirements for admission to North Georgia as described below. The application packet is then forwarded to the Teacher Education Department for review and acceptance decision.

GENERAL ADMISSION REQUIREMENTS

- EDS application.
- \$40 application fee.
- Master's degree in a teaching field from a regionally-accredited institution with a grade-point average of at least 3.25.
- Official transcript showing master's degree.
- L-5 Certificate. Candidates without L-5 certification must take two prerequisite courses Summer 2012 prior to the start of the full cohort.
- Entrance test score no more than 6 years old on either the Graduate Record Exam (GRE) of at least 1,000 (verbal and quantitative combined) if taken before August 1, 2011, or at least 305 (verbal and quantitative combined) if taken on or after August 1, 2011, or the Miller Analogies Test (MAT) of at least 400.
- Three years of teaching experience.
- Employment in a leadership position that requires L-5 certification or that the system designates as a leadership position. (Subject to change based on PSC rules.)
- North Georgia Immunization Certificate (proof of tetanus booster within the last 10 years for former North Georgia students).

APPLICATION DEADLINES

**April 1 – Candidates without L-5 Certification
July 1 – Candidates with L-5 Certification**

**OFFICE OF GRADUATE ADMISSIONS
110 South Chestatee Street, Rom 349
Dahlonega, GA 30597-1001**

**Phone: 706-864-1543 Fax: 706-867-2795 Email: grads@northgeorgia.edu
<http://www.northgeorgia.edu/Graduate>**



NORTH GEORGIA COLLEGE & STATE UNIVERSITY

APPLICATION FOR GRADUATE ADMISSIONS

Education Specialist Degree Program in School Leadership

Legal Name: _____

Last Name
First Name
Middle Name
Other Names Used Previously

Mailing Address: _____

Number
Street
Apt. #
City
State
Zip Code
County

Phone: (____) _____ - _____ (____) _____ - _____ E-Mail Address: _____

Home
Cell

Social Security Number _____ Birth Date MM/DD/YYYY _____ Gender _____ Marital Status (optional) _____
 Male Female Single Married Divorced Separated Widowed

If you are at least 62 years old and a Georgia resident, would you like to take classes under Amendment 23? Yes No

COHORT LOCATIONS FOR FALL 2012	*FORMER STUDENTS
<input type="checkbox"/> Gainesville State College university Center	Last Date Enrolled: _____ Did you attend college after leaving North Georgia? <input type="checkbox"/> Yes <input type="checkbox"/> No

CITIZENSHIP INFORMATION		
<input type="checkbox"/> U.S. Citizen (if not born in U.S., attach proof of U.S. citizenship) <input type="checkbox"/> U.S. Permanent Resident <input type="checkbox"/> Non U.S. Citizen Resident Alien # _____ Visa Type _____	Country of Birth _____	Country of Citizenship (if not U.S.) _____

ETHNICITY (Optional)	RACE (Optional)
Are you Hispanic or Latino? <input type="checkbox"/> Yes <input type="checkbox"/> No	What is your race? (Select one or more) <input type="checkbox"/> White <input type="checkbox"/> Black or African American <input type="checkbox"/> Asian <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Native Hawaiian or other Pacific Islander

EMERGENCY CONTACT INFORMATION
Name: _____ Phone: (____) _____ - _____ Relationship: _____

ENTRANCE EXAMINATION
Have you taken the GRE? <input type="checkbox"/> Yes <input type="checkbox"/> No Date: _____ Have you taken the MAT? <input type="checkbox"/> Yes <input type="checkbox"/> No Date: _____

EDUCATIONAL INFORMATION
Have you been suspended or expelled from a school or college for disciplinary reason? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, attach explanation.
Have you been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, attach explanation.
Have you applied to North Georgia Graduate Admissions in the past? <input type="checkbox"/> Yes <input type="checkbox"/> No

List all colleges and universities attended, including North Georgia. Official transcripts from the institution where the master's degree was awarded must be submitted. If you obtained your master's from North Georgia, you do not need to submit a transcript.

Institution	City/State	Degree/Major	Graduation Date	
			Month	Year

Leadership & Teaching Certification Information	
Leadership Certificate Number: _____ Level: _____ Years Leadership Experience: _____ Position _____ Expiration Date: _____ <small style="text-align: right;">MM/DD/YYYY</small>	Teaching Certificate: Level: _____ Years Teaching Experience (3 Required): _____ Expiration Date: _____ <small style="text-align: right;">MM/DD/YYYY</small>

Legal Name: _____
 Last Name First Name Middle Name Other Names Used Previously

RESIDENCE STATUS

- University System of Georgia students are responsible for registering under the proper tuition classification. Classification of in-state status for tuition purposes requires an individual to have established legal residency and domicile in Georgia for 12 consecutive months prior to enrolling.
 - Domicile is defined as “a person’s present, permanent home where that individual intends to stay indefinitely and to which that individual returns following periods of temporary absence. Temporary residence does not constitute the establishment of one’s domicile. To acquire domicile, an individual must demonstrate intent to remain permanently or indefinitely.”
 - Residency is defined as “the state and country where an individual currently lives. An individual may be residing in Georgia and may be classified as having established Georgia residency for securing marital status, a driver’s license, or classification of taxpayer status but does not meet the qualifications to establish domicile in Georgia.”
1. Are you applying for IN-STATE tuition? Yes No
 2. According to the definitions above, have you established and maintained legal residency and domicile in Georgia for at least 12 consecutive months immediately preceding the first day of classes for the term in which you plan to enroll? Yes No

IF YOU ANSWERED YES TO ANY OF THE QUESTIONS ABOVE, ALL OF THE FOLLOWING MUST BE ANSWERED.

1. What is your Georgia county of residence? _____
2. How long at this residence (years/months)? _____/_____
3. Have you lived outside the state of Georgia? Yes No
 - a. If you have recently lived outside of Georgia and have moved back to Georgia, how long did you reside in another state (years/months)? _____/_____
 - b. If you have lived outside of Georgia, what was your primary reason for moving to Georgia? _____
 Should you wish to elaborate on why you moved to Georgia, please use the space below. _____
4. Did you file a Georgia state income tax return for the preceding tax year? Yes No
5. Did you pay Georgia property taxes for the preceding tax year? Yes No
6. Do you have a Georgia’s driver’s license? Yes No
7. Do you have a Georgia motor vehicle registration? Yes No
8. Are you registered to vote in Georgia? Yes No

AFFIRMATION AND SIGNATURE

If seeking to be classified as in-state for tuition purposes, you may be required to provide validation of residency in the Sate of Georgia.

I understand that any material false statement made knowingly and willfully by me on this application, or any documents attached hereto may, in accordance with O.C.G.A. 16-10-71, which provides that upon conviction, a person who knowingly commits the offense of false swearing shall be punished by a fine of not more than \$1,000 or by imprisonment for not less than one nor more than five years, or both, subject me to prosecution in a court of law. Additionally, I further understand that any such false statement may subject me to immediate dismissal from the institution.

Further, I certify that, to the best of my knowledge, the information submitted on this application is true and complete.

Applicant Signature: _____ **Date:** _____
 (MM/DD/YYYY)

Your application is not considered complete until all required information is provided.

Submit All Application Materials to:
 Office of Graduate Admissions
 North Georgia College & State University
 110 South Chestatee Street, Room 349
 Dahlonega, GA 30597-1001

Graduate Admissions Contact:
 Office: 706-864-1543
 Fax: 706-867-2795
 grads@northgeorgia.edu

Program Contact:
 Dr. India Podsen
 ipodsen@northgeorgia.edu



NORTH GEORGIA COLLEGE & STATE UNIVERSITY

**Education Specialist Degree Program in
School Leadership Building & District Level Emphasis**

**PLAN OF STUDY
L-6 CERTIFICATION**

Name: _____

SS#: _____ - _____ - _____

Address: _____

Tel: (_____) _____ - _____

E-Mail: _____

COURSE NUMBER	COURSE TITLE	Semester Hours	Date	Grade
Pre-Requisite Courses, if applicable				
TCHL 7002	BUILDING LEADERSHIP CAPACITY IN SCHOOLS	3	SU	
TCHL 7008	SCHOOL LAW AND PROFESSIONAL ETHICS	3	SU	
EDL 7001	SCHOOL & COMMUNITY: COLLABORATING & NETWORKING FOR SCHOOL IMPROVEMENT	3	FALL	
EDL 7002	MANAGING HUMAN RESOURCES: MONITORING TEACHER QUALITY & SCHOOL EFFECTIVENESS	3	FALL	
EDL 7101	SCHOOL LEADERSHIP INTERNSHIP-: BUILDING or DISTRICT LEVEL –Developing and Designing the Internship	2	FALL	
EDL 7003	MANAGING THE ORGANIZATION: BUSINESS & RESOURCE ADMINISTRATION	3	SPRING	
EDL 7004	PROMOTING STUDENT ACHIEVEMENT THROUGH DATA DRIVEN DECISION-MAKING	3	SPRING	
EDL 7102	SCHOOL LEADERSHIP INTERNSHIP: BUILDING or DISTRICT LEVEL	2	SPRING	
EDL 7005	SIZING UP EXTERNAL SCHOOL ENVIRONEMENTS: POLITICAL, SOCIAL & LEGAL CONTEXTS	3	SU	
EDL 7006	LEADING & EVALUATING CHANGE: SCHOOL & DISTRICT LEVEL INITIATIVES	3	SU	
EDL 7103	SCHOOL LEADERSHIP INTERNSHIP: BUILDING or DISTRICT LEVEL	2	SU	
EDL 7007	BUILDING PROFESSIONAL LEARNING COMMUNITIES: ASSESSING TEACHER RETENTION/WORK CONDITIONS	3	FALL	
EDL 7008	SUPERVISION OF SPECIAL EDUCATION: ORGANIZATIONAL OVERSIGHT AND STAFF DEVELOPMENT	3	FALL	
EDL 7104	SCHOOL LEADERSHIP INTERNSHIP: BUILDING or DISTRICT LEVEL- Leadership Folio	2	FALL	
		32 HOURS		
		38 HOURS		

Student Signature: _____

Date: ____/____/____

Department Head/EDL Coordinator: _____

Date: ____/____/____

Registrar: _____

Date: ____/____/____