

Office of Graduate Admissions  
110 South Chestatee Street  
Room 348  
Dahlonega, GA 30597-1001



## Dear Prospective Graduate Student:

Thank you for your interest in North Georgia College & State University. We are always pleased to be of assistance to international students.

North Georgia College & State University's main campus is located in the beautiful Blue Ridge Mountains, about one hour north of Atlanta, Georgia. The North Georgia campus is friendly, and safe – it was recently ranked as the "18<sup>th</sup> safest" university in the U.S. and is an alcohol- and tobacco-restricted environment. North Georgia currently offers twelve graduate programs, one EDS program, and a Doctorate in Physical Therapy.

Enclosed is the application form for international graduate students. An application checklist is provided for your convenience. If your undergraduate degree is from a foreign college or university, you must provide a course-by-course credential evaluation by an independent evaluation service that is a member of the National Association of Credential Evaluation Services, Inc. (NACES). Evaluations must certify that the applicant has received the equivalent of at least a baccalaureate from a regionally-accredited institution and state a cumulative grade point average. If your native language is not English, you **must** take the TOEFL (minimum score of 550 (paper-based), 213 (computer-based), or 79 web-based); or IELTS (minimum score of 6.5).

North Georgia College & State University is required by U.S. government regulations to verify the availability of

adequate funding for your program of study. The enclosed Certificate of Financial Responsibility, demonstrating financial resources for the amount of \$34,500.00 (U.S. dollars), must be accurately completed and returned before North Georgia can issue you an I-20. International students who

have been issued an I-20 at North Georgia are required to be covered by health insurance.



All international students at the graduate level must be admitted with degree-seeking status.

Once admitted, full-time enrollment is required.

Upon receipt of all required documents, North Georgia College & State University will notify students of their acceptance or denial of admission.

Once again, thank you for your interest. If we can be of further assistance, please contact our office at 1-706-864-1543, or email the Center for Global Engagement, Jared Goodall, International Student & Scholar Advisor, [jagoodall@northgeorgia.edu](mailto:jagoodall@northgeorgia.edu).

Susan L. Perry  
Graduate Admissions Coordinator  
North Georgia College & State University

North Georgia is surrounded by natural beauty and offers a wide-variety of outdoor activities while only an hour north of Atlanta which is a culturally diverse metropolitan area.



The Office of Graduate Admissions would like to thank you for choosing North Georgia College & State University to continue your graduate studies. We look forward to seeing you on campus!

**Step 1. APPLY**

Submit the North Georgia International Application for Graduate Admissions with all required documents and your application fee.

**Step 2. Official Acceptance**

Upon receipt of all required documents, North Georgia College & State University will notify students of their acceptance or denial of admission.

**Step 3. \$500 Deposit**

Upon receipt of "official acceptance" from North Georgia College & State University, international students must submit a deposit of \$500. Checks or money orders should be payable to North Georgia College & State University. If for any reason the student cannot enroll, the deposit will be refunded.

*Please note: Only those international students entering North Georgia from outside the United States must make a deposit of \$500. The deposit is not required for those international students entering North Georgia from a U.S. post-secondary institution.*

**Step 4. I-20 Form / Visa**

Upon receipt of the \$500 deposit, North Georgia College & State University will issue the student an I-20 Form. If you are outside the U.S., you must take your I-20 , your passport, proof of adequate finances, and letter of acceptance to the U.S. Consulate or embassy nearest your home. The U.S. consulate or embassy will issue an entry visa in your passport.

**Step 5. Keep in touch!**

Once accepted, please keep in contact with the Office of Graduate Admissions so we are able handle any questions or problems that may arise. Our office will attempt to make sure your application process will be as smooth as possible.



**RESIDENCY AND IMMIGRATION INFORMATION**

Country of Birth \_\_\_\_\_ Country of Present Citizenship \_\_\_\_\_

Are you currently a resident of Georgia? \_\_\_\_\_ Yes \_\_\_\_\_ No

Marital Status \_\_\_\_\_ Unmarried \_\_\_\_\_ Married

*If you are married and your spouse and children will accompany you to North Georgia, attach a statement providing each one's full name, date of birth, place of birth, and relationship to you.*

Visa type you are seeking \_\_\_\_\_ F-1 \_\_\_\_\_ J-1 \_\_\_\_\_ Other \_\_\_\_\_

Current visa status \_\_\_\_\_

If you already reside in the U.S., please give date of entry \_\_\_\_\_

**Please attach copies of Form I-94 (front and back), your current immigration document (Form I-20ID, Form IAP-66, Form I-797, etc.), and your current visa.**

**ETHNIC INFORMATION (optional)**

Are you Hispanic or Latino? \_\_\_\_\_ Yes \_\_\_\_\_ No

What is your race? Choose one or more.

- |  |   |
|--|---|
| <input type="checkbox"/> Asian                     | <input type="checkbox"/> American Indian or Alaska Native |
| <input type="checkbox"/> Black or African American | <input type="checkbox"/> White                            |
| <input type="checkbox"/> Native Hawaiian or        |   |
| <input type="checkbox"/> Other Pacific Islander    |   |

**LANGUAGE PROFICIENCY**

Native language \_\_\_\_\_ Language spoken at home \_\_\_\_\_

**Prospective students must provide evidence of English language proficiency if their native language is not English. Fulfillment of any one of the following requirements will satisfy English language proficiency requirements at North Georgia College & State University.**

\_\_\_\_\_ Submission of a TOEFL score of 550 pencil/paper, 213 CBT, or 79 web-based; or 6.5 on the IELTS.

\_\_\_\_\_ Possession of a bachelor's or master's degree equivalent from an accredited institution located in a country where English is the native language.

**EDUCATION EXPERIENCE**

INSTITUTIONS ATTENDED – Please list <u>ALL INSTITUTIONS</u> including North Georgia College & State University. Attach additional sheets as necessary.		
INSTITUTION	DATES OF ATTENDANCE	DEGREE/MAJOR

**EMERGENCY CONTACT INFORMATION**

Who shall be contacted for you in the event of an emergency?

United States \_\_\_\_\_  
Name Relationship to Applicant

\_\_\_\_\_ Address

\_\_\_\_\_ Telephone

Outside the United States \_\_\_\_\_  
Name Relationship to Applicant

\_\_\_\_\_ Address

\_\_\_\_\_ Telephone

**ENTRANCE TEST REQUIREMENTS**

Have you taken the GRE?	<input type="checkbox"/> Yes	Date _____	<input type="checkbox"/> No	Expected Date _____
Have you taken the MAT?	<input type="checkbox"/> Yes	Date _____	<input type="checkbox"/> No	Expected Date _____
Have you taken the GMAT?	<input type="checkbox"/> Yes	Date _____	<input type="checkbox"/> No	Expected Date _____

**AFFIRMATION AND SIGNATURE**

*I certify that the information given on this application, or any document attached hereto, is accurate to the best of my knowledge.. I understand that falsifying or withholding any part of this information may result in cancelation of my admission and/or registration, and may subject me to immediate dismissal from the institution.*

\_\_\_\_\_ Date

*Signature of Student*

**RETURN TO**



**North Georgia College & State University**  
**Office of Graduate Admissions**  
**Dahlonega, GA 30597-1001 USA**  
**706-864-1543**  
**grads@northgeorgia.edu**



**APPLICATION DEADLINES**

Fall	July 1
Spring	November 1
Summer	April 1

It is the applicant’s responsibility to demonstrate that sufficient funding is available to meet all university and living expenses for his/her entire course of study. North Georgia College & State University issues an I-20 only after this form is completed and returned with the necessary support documents.

You will need copies of your financial documents to prove to the U.S. Consulate that you have sufficient funds and should therefore keep a copy of this form an all support documents. North Georgia must have the original affidavit and documents; photocopies or faxes are not acceptable.

Instructions: Provide in Part IV, Section A, the name(s) and address(es) of the individual(s) providing funds for your education. Each sponsor must give the amount that will be provided for the first year and each additional year. If you will be living with a sponsor, that sponsor must complete Section A, and in the “Amount” section, write “HOUSING.” If you yourself will be providing some of your educational support, give that information in Section B.

Each sponsor must sign this form. Signatures must be witnessed by a notary, bank official, or other person who is authorized to administer oaths. In addition, a current, original bank statement must be received from each sponsor to prove the ability to provide the support which is guaranteed.

If you are providing some support from personal funds, you must also submit an original bank statement.

**PART I**

**Applicant’s Name**

Family Name \_\_\_\_\_ Given Name (s) \_\_\_\_\_

Address \_\_\_\_\_

*Number Street City*

*Province or State Postal Code Country*

U.S. Social Security Number (if available) \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Date of Birth \_\_\_\_\_

**If you are currently in the U.S. on a Student (F-1) visa, indicate your immigration admission number:**

\_\_\_\_\_

**PART II**

Each applicant must document financial support equal to or greater than the amount indicated. These figures are estimated costs for an academic year (two semesters) and are subject to change without notice.

**ESTIMATED COSTS FOR THE 2011-2012 ACADEMIC YEAR**

Tuition and Fees	\$ 22,000 (estimate)
Books & Supplies	3,500 (estimate)
Housing & Food	4,500 (estimate)
Miscellaneous Expenses	4,500 (estimate)

**TOTAL: \$ 34,500 (estimate)**



### SECTION B STUDENT CERTIFICATON

I certify that the information given on this form is true and complete to the best of my ability. I understand if my sponsors fail to provide the funds indicated, the university is under no obligation to support me and that it is likely that I will be unable to continue my education at North Georgia College & State University.

\_\_\_\_\_  
*Applicant's Signature*

\_\_\_\_\_  
*Date*

*If you will be providing personal funds for your education, complete the section below.*

*Amount of support from personal funds:*

First Year of Study    \$ \_\_\_\_\_    Other Years of Study    \$ \_\_\_\_\_

***Forms not signed by a witness will not be processed.  
Remember to enclose original bank statements for each sponsor.***



**TRANSFER VERIFICATION FORM**

All international students who plan to enroll at North Georgia College & State University after beginning or completing a degree at any U.S. institution must complete this form for the transfer of their immigration status and before the North Georgia I-20 can be issued. Please complete the top section of this form and give it to the International Student Advisor/Designated School Official at your present/most recent institution for completion. Your signature indicates that you are giving permission to have the requested information provided to our office. **Please mail/fax a copy of your current I-20, current visa stamp, essential passport pages, and I-94 Arrival/Departure Form to the address below as soon as possible. The Transfer Verification Form, and the documents listed above, MUST be received by North Georgia College & State University within 30 days after you complete your studies at your current/previous institution.** Failure to meet this deadline could result in the loss of your legal immigration status.

Family/Last Name \_\_\_\_\_

First/Given Name \_\_\_\_\_

Student ID Number if known \_\_\_\_\_

Student's Complete U.S. Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I grant permission for the information request below to be released to North Georgia College & State University

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

Do you plan to leave the U.S. before attending North Georgia? \_\_\_\_\_

Yes

No

**TO THE INTERNATIONAL STUDENT ADVISOR / DESIGNATED SCHOOL OFFICIAL:**

The above-named student has qualified academically for admission to North Georgia College & State University. Before we can issue a new I-20, we require the following information on each transfer student. Please complete and fax/mail this form and copy of the current I-20/ IAP-66 issued by your institution to:

**North Georgia College & State University**

Office of Graduate Admissions  
 112 South Chestatee Street, Room 348  
 Dahlonega, GA 30597-1001

**Fax: 706-867-2795**

Current Immigrant Status

F-1

J-1

Other

Date on I-20/ IAP-66 \_\_\_\_\_ Until \_\_\_\_\_

I-94 / Admission Number \_\_\_\_\_

I-94 Expiration Date \_\_\_\_\_

Is the student currently "in-status" AND pursuing a full course of study?  Yes  No

If not, please explain \_\_\_\_\_

If the student is "out-of-status," has a reinstatement to student status been filed? (If so, please enclose copies of documents filed with ICE).

Yes  No  Other \_\_\_\_\_

Month / Day / Year of last attendance at your school: \_\_\_\_\_

Please indicate the dates of any employment for which the student was authorized \_\_\_\_\_

Curricular

Pre-Completion Optional

Post-Completion Optional

Practical Training

Practical Training

Practical Training

Name and Title of Designated School Official Completing This Form \_\_\_\_\_

Signature \_\_\_\_\_

Name of Institution \_\_\_\_\_

Date \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

## Office of Graduate Admissions

North Georgia College & State University  
Office of Graduate Admissions  
110 South Chestatee Street, Room 348  
Dahlonega, GA 30597-1001

Phone: 706-864-1543  
Fax: 706-867-2795  
E-mail: [grads@northgeorgia.edu](mailto:grads@northgeorgia.edu)

*Applicants are encouraged to make photocopies of all documents submitted.*



Thank you for your interest in North Georgia College & State University. Below is a checklist of items required to complete your application for International Student Admission. ***Please arrange to have the following items forwarded to our office as soon as possible.***



We're on the web  
[www.northgeorgia.edu/graduate](http://www.northgeorgia.edu/graduate)

### ADMISSIONS CHECKLIST



**Official TOEFL scores:** 550 (paper-based), or 213 (computer-based), or 79 (web based) is required. **OR Official IELTS scores:** minimum acceptable score of 6.5. Scores must come directly from the testing agency. North Georgia's institutional code for entrance tests is 5497.



**Official transcripts from all colleges and/or universities previously attended.** Transcripts must be sent directly from your school to the Office of Graduate Admissions. If you have attended a university outside of the U.S., your transcripts must be evaluated by an independent evaluation service that is a member of the National Association of Credential Evaluation Services, Inc. (NACES). The prospective student will be required to pay the cost associated with obtaining the translation (approximately \$100 - \$150 U.S. dollars).



**Official graduate entrance test scores required by program (GRE, GMAT, or Miller Analogies Test).** Scores must come directly from the testing agency to the Office of Graduate Admissions, and scores more than six years old will not be considered. North Georgia's institutional code for the GRE and GMAT is 5497.



**\$40.00 Application Fee.** Fee must be paid in U.S. dollars. Checks or money orders should be payable to "North Georgia College & State University."

**North Georgia International Graduate Student Application.**



**North Georgia Immunization Certificate** (see North Georgia immunization form for details).



**Health insurance.** Proof of health insurance is required of all international students or will be added to your tuition.



**Certificate of Financial Responsibility.** Sources of financial support and banker's statement verifying that the student has a sum of \$34,500.00 for the first academic year (two semesters, exclusive of travel expenses).



**Transfer Status Verification Form.** Only applies to students transferring from a university in the United States.



**Other admission materials as required by program.**

