

**NORTH GEORGIA COLLEGE & STATE UNIVERSITY**

**Waiver Request**  
(To Be Completed By Advisor)

Date: \_\_\_\_\_

NAME: \_\_\_\_\_ ID# \_\_\_\_\_

Student's Major: \_\_\_\_\_ Term: \_\_\_\_\_ Year: \_\_\_\_\_

NG Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**I recommend a waiver of the following:**

Overload Rule (over 20 credit hours in fall & spring; over 16 credit hours cumulative for all summer sessions) Total no. of hours requested: \_\_\_\_\_ GPA: \_\_\_\_\_

GPA Rule (over 17 credit hours & GPA less than 2.0)  
Total no. of hours requested: \_\_\_\_\_ GPA: \_\_\_\_\_

**I request the following:**

**An extension of Baccalaureate Plan of Study Deadline**  
A plan of study is to be submitted to the Registrar's Office within three weeks of today's date. If a second hold is placed on the student's registration, the student will be required to submit a plan of study to the Registrar's Office before registering.

**Justification for waiver or extension:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Advisor Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Department Head Signature**

\_\_\_\_\_  
**Date**

Approve Disapprove

\_\_\_\_\_  
**Vice President for Academic Affairs**

\_\_\_\_\_  
**Date**

Approve Disapprove